

**CITY OF PINE LAKE  
MINUTES  
NOVEMBER 27, 2012  
7:30 PM**

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The November 27, 2012 Work Session was called to order at 7:32 pm by Mayor Kathie deNobriga.

Present were Mayor deNobriga, Mayor Pro-Tem Melanie Hammet, Council members Brian Carr, Megan Pulsts and Mike Stuckey. Council member Cindy Diamond was not in attendance. Staff members present were Police Chief Green, Public Works Supervisor Matt Wells and Acting Administrator Valerie Caldwell.

Announcements and Communications

Mayor deNobriga announced the annual Lighting of the Lake is scheduled for Saturday, December 1<sup>st</sup> with the cookie exchange in the Clubhouse beginning at 6:00 pm and the procession to the lake transpiring between 7:15 – 7:30 pm.

Mayor Pro-Tem Hammet presented a brief report on the findings from the E-Group, outlining three possible measures to implement for revenue generation.

Mayor deNobriga requested business development along the Rockbridge Road corridor also be added to the list of ways to produce additional revenue. She added that she and Mayor Pro-Tem Hammet were meeting with representatives from the Forsite Group regarding development of three parcels along Rockbridge Road.

The Mayor also announced that she would be meeting with staff the following day and invited interested council members to join.

Lastly, the Mayor reported that she had entered into conversations with the DeKalb County Deputy Director of Disposal and Processing from the Public Works Sanitation Department regarding disposal of city leaves at the transfer station located by the County Complex off of Memorial Drive. The city will be utilizing the leaf vacuum at the intersections and transporting the leaves to the transfer station for disposal at the cost of \$38 per ton. This will be done on a trial basis to see if it would be economically feasible for the city.

Adoption of Agenda

No changes were made to the agenda.

Quality Growth Audit

Stephen Causby of the Atlanta Regional Commission provided an overview of the document and addressed comments made by Mayor deNobriga and Council member

Carr. Motion to accept the report was made by Mayor Pro-Tem Hammet, seconded by Council member Pulsts and was unanimously approved.

### Resolutions authorizing GMA Master Lease

Georgia Municipal Association's Master Lease, requisite for GMA financing services, was presented along with a supplemental lease for acquisition of a new patrol car. Ms. Caldwell announced that due to inventory shortages at the state contract dealer, a substitute vehicle may be required and the Chief was attempting to negotiate a 2013 vehicle for the 2012 price. Additionally, Ms. Caldwell reported that the City Attorney had advised that based upon the possibility of action by congress to make interest on local government obligations taxable, the interest rate could rise on the lease. Following a brief discussion, motion was made Council member Pulsts to approve the resolutions as presented. This motion was seconded by Mayor Pro-Tem Hammet and was unanimously approved.

### Facilities Management

Facilities Coordinator was not in attendance.

Mayor deNobriga disseminated a draft of rules and regulations for usage of city buildings. In an overview, she pointed out that the buildings are not wired to be cooking kitchens and as such there would be no indoor cooking. She stated that the renovation of the Beach House triggers it being brought up to code. Approved methods of payment were discussed as well as appropriate deposit amounts.

Council member Megan Pulsts expressed concern about the prohibition of cooking.

Kim Fugate questioned the location of the fire extinguisher and posting of maximum occupancy signage. She opined the Pancake Breakfast would not be sustainable if cooking was no longer allowed. Discussion followed relative to Health Department regulations, funding for a kitchen upgrade for the Beach House and possible solutions.

Susan Lightcap also stated she was bothered by the cooking prohibition but understood the Club House was not renovated to the standard for cooking. She requested consideration be given for the upgrade on the Beach House kitchen so as to enable the pancake breakfast to continue.

Mayor Pro-Tem stated that the renovations were funded by the revenue bond, in anticipation of utilization of the buildings, in part, for rental income. She stated that funding was not available to upgrade to a commercial kitchen which required not only upgraded electrical, but other items including prep and hand washing sinks, grease trap, et cetera.

Council member Pulsts suggested upgrading the electrical to beyond "builder basic".

Matt Pulsts supported increasing the deposit rates. He also questioned the applicability of the regulations regarding use of public spaces and if a change such as this did not require the public meetings outlined in those rules.

Mayor deNobriga then called the next agenda item.

#### Adoption of 2013 Budget

Motion was made by Council member Stuckey to approve the budget as presented. This motion was seconded by Council member Carr and was unanimously approved.

#### Adjournment

Motion to adjourn was made by Council member Pulsts, seconded by Council member Carr and was unanimously approved. The meeting adjourned at 9:08 pm.

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Valerie Caldwell