

**MINUTES
COUNCIL WORK SESSION
FEBRUARY 26, 2013
7:30 PM**

The February 26, 2013 Council Work Session was called to order at 7:30 pm by Mayor Kathie deNobriga. Present were Mayor deNobriga, Mayor Pro-Tem Melanie Hammet, Council members Cindy Diamond, Brian Carr, Megan Pulsts and Mike Stuckey.

Announcements

Mayor deNobriga announced application had been made to the Georgia Council of the Arts for a \$5,000 grant to fund the marking of the city's 75th Anniversary.

She also announced the City had been designated as a "Tree City" for the 5th consecutive year, and displayed the commemorative crystal paperweight received in recognition of this achievement.

The mayor then reported application for grant money to be utilized toward summer camps, and encouraged PLAIN to also apply for money to be used for equipment.

The Mayor then reported a recent meeting with the County staff members administering the Community Development Block Grant (CDBG) and Loews Engineering to clear the way for Loew's to administer the grant.

Lastly, the Mayor reported that she would be meeting with Laura Smith, the following day. Ms. Smith will be taking over as the City's Facilities Coordinator.

Mayor Pro-Tem Hammet requested addition of an Executive Session to discuss a personnel matter.

Council member Diamond reported there had been no bids turned in for the Beach House renovation and that the project is being re-advertised. In addition to the ad appearing in the city's legal organ, it will also be on the city's website and provided to the appropriate trade organization.

Tree Authority Board (TAB) – Council member Pulsts reported the appointment of a new Board member, Sherry Durden. She announced that the Arbor Day celebration would take place immediately after the PLAIN Pancake Breakfast on April 6th, and would include the planting of a Willow tree on Turtle Island.

Departmental Reports

Public Works – Matt Wells provided a status report on the generator and leaf vacuum repairs.

Public Safety – Chief Green submitted monthly statistics. She also reported having met with representatives with the Vacant Property Registry for information on foreclosed properties. Mayor deNobriga inquired about the status of the Rockbridge Road Occupational Tax Certificate checks.

Discussion of Fraud Policy

The proposed policy was reviewed and discussed. Council member Carr questioned various aspects of the policy as he acts in the capacity at the Atlanta Regional Commission. The major point of discussion was the complaints made to the Fraud Officer, and if the complaints were made by employees only or opened up to the general public. This item will be placed on the March 11, 2013 Council Agenda for action.

Bond Repayment

Based upon the City's receipt of the Georgia Environmental Financing Authority loan for completion of the stream bank restoration, the Environmental Protection Agency retains oversight of the city's Corrective Action Plan addressing the audit findings. EPA has requested an updated status report on the Corrective Action Plan along with benchmarks and verifiable proof of compliance.

Repayment of the money owed the bond is one of the findings. The Mayor reported of the beginning balance owed the bond was \$157,080. That amount has been reduced to \$26,752.20. The City will need to explain how and when this amount will be repaid.

The city will need to amend the Corrective Action Plan with specific time lines and implementation strategies for the other findings.

This item has been placed on the March 11, 2013 for further discussion.

Executive Session

Motion to go into Executive Session to discuss a personnel matter was made by Mayor Pro-Tem Hammet, seconded by Council member Diamond and was unanimously approved.

Motion to adjourn Executive Session and reconvene in regular session was made by Mayor Pro-Tem Hammet, seconded by Council member Diamond and was unanimously approved.

There being no further business, the meeting adjourned at 9:21 pm upon motion by Mayor Pro-Tem Hammet and second by Council member Diamond.

Valerie Caldwell