

**City of Pine Lake
COUNCIL WORK SESSION
DRAFT OF MINUTES
October 29, 2013
7:30 PM**

The Council Work Session was called to order at 7:30 PM by Mayor Kathie deNobriga. Present were Mayor Pro-Tem Melanie Hammet, Council Members Megan Pulsts, Cindy Diamond and Brian Carr. Also present Police Chief Sari Y'Hudah-Green and City Administrator Valerie Caldwell. Mayor introduced Missye Varner, Administrative Assistant.

Agenda Additions

Community Choice Award Grant
Executive Session
Beach House Update

Report by Council Member Stuckey regarding televising Council Meetings

This was tabled as Stuckey was not present.

Review and Discussion of 2014 Proposed Budget

Mayor provided an overview of the proposed budget noting the changes from the current budget. The Public Hearing on this item is scheduled for the November 12, 2013 meeting, with the vote tentatively scheduled for November 26, 2013.

Discussion of Adoption of Zoning Map

The Zoning Map has been updated and includes the last property annexed. This item is scheduled for Public Hearing and vote on November 12, 2013.

Departmental Reports

Carr reported on Beach House and said the Moon agreement has been executed with changes and updates as following:

- a. Review roof truss design
- b. Work on porch area next
- c. There will be windows in the French metal doors with push handles
- d. Framing for addition of 16 can skylights
- e. Electrical addition

He also reported that resident Faye Ridling did a raffle for LakeFest that generated \$897.00 in revenue.

Diamond reported on a meeting between her, the Mayor Pro-Tem, City Attorney and Administrator regarding the accounting of and liability for festivals and camps. The net result is a change in the way use of public spaces will be handled in the future. In order to minimize the city's liability and have clear accounting procedures. A draft of a Public Use Permit application will be produced for review and

comments. The proposed budget is reflective of the change in procedures. This item will be placed on the next agenda review of the draft permit application.

The next Town Hall Meeting is scheduled for November 7, 2013 @ 7:00 PM at the Club House. There will be a Candidate Forum on November 3, 2013 @ 1:00 PM at the Club House.

Matthew Wells, Public Works Supervisor reported that bad and unsightly signs are in the process of being replaced and the saw blades have been procured. Wells stated that he had been unsuccessful in obtaining bids for street sweeping services. Other cities will be contacted for recommendations for street sweeping companies. Mayor will inquire to legislature about Discretionary Funding.

Chief Y'Hudah-Green reported that DeKalb County has allotted for two computers for vehicles and mounting system; however, the city must pay for installation. Having these computers will increase revenue as the officers will have quicker response time. Also a company donated a couple of Ballistic Vest for officers.

In response to a question from resident Tommy Conlon, Caldwell stated that the Bond balance is \$1,174,500.00.

McAllister Conceptual Site Plan was briefly discussed and will be placed on Consent Agenda for November meeting.

On October 30, 2013 the Mayor will be meeting with American Medical Response (AMR) regarding the GPS System. They will take a tour of the city to ensure for quicker response time within 8.59 minutes. Records and videos will also be reviewed as it relates to last month's response for a citizen. AMR has various response locations staged throughout the county.

Commissioner Sherrie Barnes Sutton will be meeting with the four small cities in jurisdiction January 2014.

The Mayor previously met with Commissioner Stan Watson to review Pine Lake roads and drainage. The roads on the back side of the lake are in desperate need of repair. Peggy Allen stated that milling is a DeKalb County responsibility.

Discussion of Duties and Responsibilities of Plan Review Committee

Discussion and question as to what Planning Committee can do for Pine Lake and their function as they continue to approve and review plans. The committee needs to be reactive and reactive.

Public Comments

Storm Water budget projected income was addressed and future annexation and public service was discussed.

A citizen questioned when the Family Dollar is opening. Varner gave an update and stated that slow progress was being made.

Adjournment to Enter Executive Session

Mayor Pro-Tem Hammet motioned to adjourn to Executive Session to discuss a personnel matter. Motion was seconded by Diamond. Approved 4-0.

Upon reconvening in regular session, motion to adjourn was made, seconded and approved 4-0.

Missye Varner, Administrative Assistant

Kathie deNobriga, Mayor